

Important Things To Note About Account Opening

About the form

- Q) How long does it take to fill up the form?
- A) The form will take 15 minutes to complete if you have all the information available.
- Q) I want to apply for a joint-named account and a single-named account at the same time, do I have to fill up 2 forms?
- A) The form can be used by up to 2 applicants applying for both single-named and joint-named accounts concurrently. Please indicate which accounts are required on the first page of the form.
- A) For joint account applications, Applicant 1 will be the main account holder.
- Q) Do I have to fill up everything?
- A) All fields are **mandatory**. If there are certain fields not applicable to you, please indicate "NA".
- Q) What documents do I need to provide?
- A) You will need to provide the following documents for account opening:
- Singapore Citizens or Permanent Residents:
 - NRIC
 - Proof of Residential Address only where Residential Address does not match the address on the NRIC
 - Foreigners:
 - Valid Passport
 - Proof of Residential Address
- A) For Premier Lite account opening, please provide the birth certificate of the child.
- Q) Are there any age requirements for accounts?
- For Multi-Currency Savings Account and accounts with chequing facilities, account holders must be 18 years old and above.
 - For Statement Savings Account, account holders must be 16 years old and above.
 - For Premier Lite Savings Account, the Accountholder (Parent) must be 18 years old and above, and the Beneficiary (Child) must be below 18 years old.

Submitting the form

- Q) I'm done filling up the form, how do I submit it?
- A) Please submit the form in person (all applicants to be present) at any of our HSBC branches in Singapore, along with the required documents.
For the most up to date list of our branch locations and operating hours, please click [here](#).
- A) For customers who are residing overseas and would like to open a Premier International account in Singapore, please visit our **Premier International Centre** at 6 Claymore Hill #02-00 Claymore Plaza, Singapore 229571.
- Q) Can I sign the form before coming to the branch?
- A) To allow us to verify your signature, please only sign the form when submitting it in person.

Proof of address

- Q) I am a Singapore Citizen or Permanent Residents, what type of proof of address is required?
- A) We accept Singapore NRIC as proof of your residential address if the address on your NRIC matches the residential address provided in your application.
- Q) I am a foreigner, what type of proof of address is required?
- A) You are required to provide a proof of your current residential address. If you currently reside in Singapore, please provide a proof of residential address in Singapore, otherwise you will need to provide proof of your overseas residential address.
- Q) What types of proof of address are acceptable?
- A) Any of the following documents written in English are accepted:
- i) Government issued ID such as NRIC, ID cards, driving license with photo, which shows the customer's address in the home country
 - ii) Utility, management fee, pay TV, telephone (including mobile phone) statements and bills issued within the last 3 months
 - iii) Rental agreements (tenancy agreements) showing the address of the customer, indicating customer is the occupant and the contracting party is either the customer or the employer (per employment pass)
 - iv) Correspondence from a Government department or agency issued within the last 3 months
 - v) Latest copy of tax assessment– provided customer declared that the address on the assessment letter is the current residential address
 - vi) Letter from employer confirming customer's current residential address and duration of stay where applicable (refer to *Exceptional cases)
 - vii) Statement/Letters issued by a bank/financial institution, or an authorized insurer within the last 3 months, provided customer declared that the address on the Statement/Letters is his/her current residential address

Form explanatory notes

- Q) In the My Contact Details and Address section, what is the Permanent Address?
- A) If you are a foreigner, this would be your overseas permanent address. If you no longer have an overseas permanent address, please indicate "NA".
- Q) In the My Banking Relationship section, what do you mean by ongoing funds from third party?
- A) If you are expecting to have anyone other than the account holder regularly depositing funds into the account, please provide their details in this section.
- Q) I'm not sure how to answer some questions and I need help. What do I do?
- A) Please type/write the sections that you can, then bring it with you to the branch. Our branch staff will be able to assist in explaining any other fields which you may not be clear on.